



What I learn today, prepares me for tomorrow.

Provider Access Policy Statement September 2023

Approved by:

Mark Phillips

Date: September 2023

Last reviewed on: 20th September 2023

Next review due by: September 2024

Contents

1. Aims	2
2. Statutory requirements	2
3. Student entitlement	3
4. Management of provider access requests	3
5. Previous providers	4
6. Pupil destinations.....	4
7. Complaints.....	4
8. Links to other policies.....	4
9. Monitoring arrangements	5

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during Classes 3 and 4
 - All pupils must attend

- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during Class 5
 - All pupils must attend
 - Encounters can take place any time during students time in Class 5
- 2 encounters for pupils during the 'third key phase' Class 6
 - Pupils can choose to attend
 - Encounters can take place any time during their time in Class 6

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

All visitors will meet with career lead before meeting any students in our school.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years Class 7 at Barndale House School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Sarah Dickson, Deputy Headteacher

Telephone; 01665 602541

Email: admin@barndalehouse.northumberland.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Please see Careers Overview, available on our school website.

Please speak to our careers lead to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

Access to:

- timetabled careers lessons
- assemblies
- Career events that providers may attend.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- Facilities available to enable providers to access students will be classrooms, specialist equipment such as audio and visual devices, the studio
- The process for organising and agreeing which facilities can be used will be made via Sarah Dickson/Lucy Embleton
- Providers can leave prospectuses or other material for students to read
- Any measures related to public health incidents, including COVID-19

5. Previous providers

We have not had permanent connections with providers, however we are looking to form connections through our Local Enterprise Provider.

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- Northumberland Skills, Alnwick

Last year, our year 13 pupils moved to a range of providers in the local area after school:

- Pottergate Adult Social Care

7. Complaints

Any complaints related to provider access can be raised following the school complaints procedure (see website) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

- Safeguarding/child protection policy

- Careers guidance policy
- Curriculum policy
- Complaints policy

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Sarah Dickson, Deputy Headteacher

This policy will be reviewed by our SLT annually.

At every review, the policy will be approved by the governing board.